

2016CTAC

AMANDA 7 Collaboration Portal

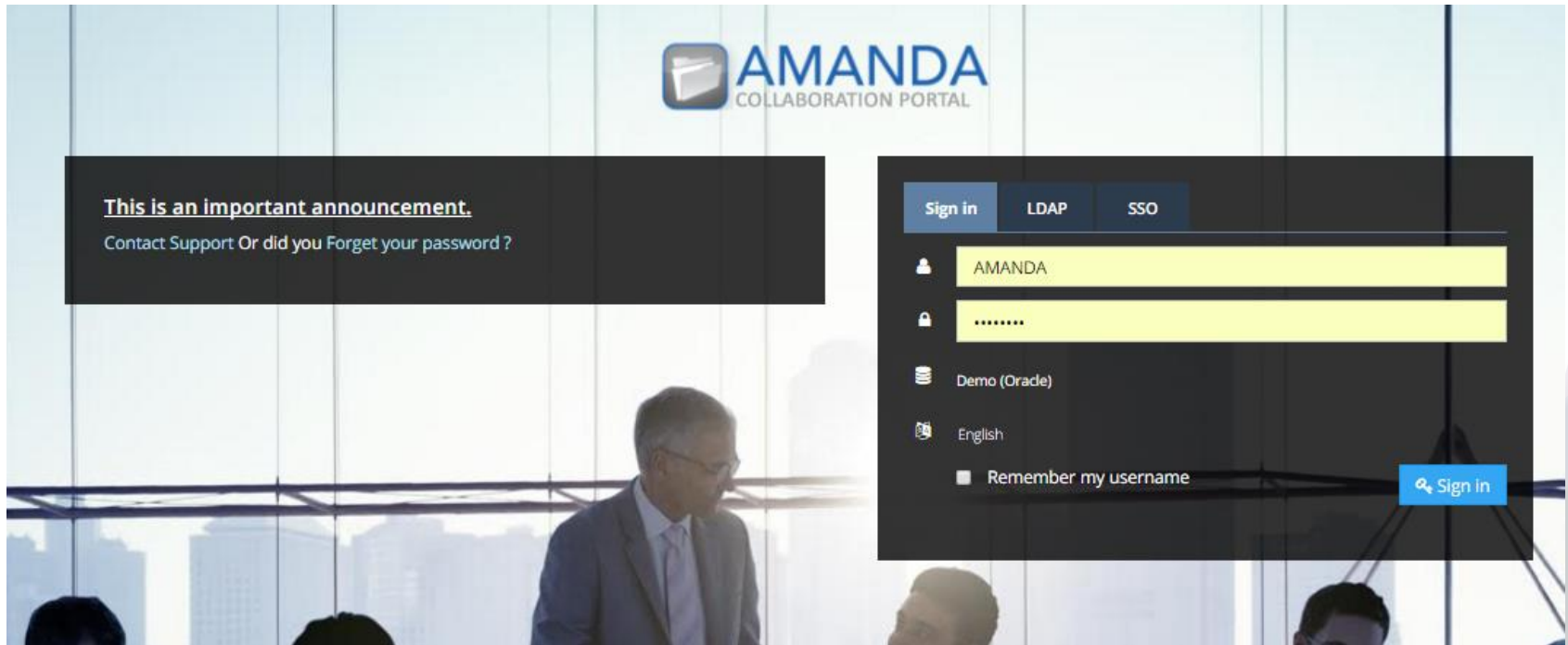
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AMANDA 7 Collaboration Portal

- Portal accessible by the third party agencies
- Present as Valid Users in AMANDA database
- Controlled access to the Folder information
- New User Interface to simplify the task search
- Multiple task list views
- Updates made on tasks are instantly synchronized




Portal Login

- Link mostly comes along with the email notification
- Splash message section for announcements
- Login credentials needed to login



Portal Homepage

- My Tasks 'listed' by default
- Filtering options for targeted search


AMANDA 7 Collaboration Portal   


▼ Filter


Tasks Open Tasks Closed Tasks Late Tasks

Folder #

Process Name






To Start Range 

To End Range 

Assigned To 


My Tasks | Team Tasks



Matching Results(5)

Process	Folder #	Assigned To	Start Date	End Date	Process Status	
▶ Initial Review	12 100046 000 00 COMP	AMANDA	2015-07-13	2015-07-17	Open	
▶ Initial Review	12 100046 000 00 COMP	AMANDA	2013-11-13	2012-05-22	Open	
▶ Inspector Admin	13 100104 000 00 BLDG	AMANDA	2016-09-21	2016-09-21	Open	
▶ Test	13 100104 000 00 BLDG	AMANDA	2016-09-21		Open	
▶ SUMS process	13 100104 000 00 BLDG	AMANDA	2016-09-21	2016-09-21	Open	

Calendar View

- Calendar view allows easier planning
- Provides a bird's eye view of number of tasks daily, weekly or monthly

AMANDA 7 Collaboration Portal 


 

Filter

My Tasks | Team Tasks

[List View](#) [Calendar View](#)

Monthly | Weekly | Daily

< > Sunday, 28 Aug 2016 

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	Sep 1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
			13 100104 000 00 BLDG,Inspector Adm 13 100104 000 00 BLDG,Test 13 100104 000 00 BLDG,SUMS process 13 100104 000 00 BLDG,Test			

Other Views

- Grouping done in other views:
 - Process View
 - Folder View
 - Status View

Filter

My Tasks | Team Tasks

Matching Results(2)

List View Calendar View

Process View Folder View Status View

Folder#/Process Name	Assigned To	Start Date	End Date	Process Status
▶ 12 100046 000 00 COMP				
▶ 13 100104 000 00 BLDG				

Team's Tasks

- Specify the Team Name to view the list of tasks assigned to a Team

The screenshot displays a web application interface for viewing tasks. At the top, there is a 'Filter' section with two tabs: 'My Tasks' and 'Team Tasks', where 'Team Tasks' is selected. Below this, it shows 'Matching Results(1)' with two view options: 'List View' (selected) and 'Calendar View'. A dropdown menu for 'Team Name' is set to 'TEAM CSDC'. To the right of the dropdown are three view options: 'Process View', 'Folder View', and 'Status View'. Below these is a table with columns: 'Status/Process Name', 'Folder #', 'Start Date', and 'End Date'. The table contains one entry: 'Open (1)'.

Status/Process Name	Folder #	Start Date	End Date
Open (1)			

Folder Details of a Task

- Details displayed depends on the Collaboration Process Type of a User
 - Review
 - Contribute
 - Consult

AMANDA 7 Collaboration Portal 791 N NELLIS BLVD La... 791 N NELLIS BLVD La... x

APP# 2012 100046 000 00 COMP Complaints [Open](#) [Options](#)

Folder Details

Details

Folder#	Folder Type	Sub Type	Work	In Date	Issue Date	Expiry Date	Final Date	Reference File#	Folder Name	Folder ID
12 100046 000 00 COMP	COMP	Building	Dangerous Building	5/21/2012					791 N NELLIS BLVD Las Vegas	99

Folder Description
The building appears to be falling down.

Locations
791 North NELLIS BLVD

People

People Type	People Name	Address	Phone #1	Phone #2	Phone #3
Individual	Mr. Colin Wood	430 Main ST Boulder CO...	Work 9098763025	Home 5826565655	Fax 5465654655

Folder Info

Description	Value
Folder Mapping (1)	
Source Folder Type	123

Process Details

Process Details of a Task

- Details displayed depends on the Collaboration Process Type of a User: Review, Contribute, or Consult

The screenshot displays a web application interface for a Collaboration Portal. At the top, the user 'AMANDA 7' is logged in, and the page title is 'Collaboration Portal'. There are two browser tabs open, both titled '791 N NELLIS BLVD La...'. A notification bell and a user profile picture are visible in the top right corner.

The main content area shows a task titled 'APP# 2012 100046 000 00 COMP Complaints' with an 'Open' status and an 'Options' button. Below this, there are expandable sections for 'Folder Details' and 'Process Details'. The 'Process Details' section is expanded, showing a 'General' tab and a 'Jump Menu' button. The task name '3100 Initial Review (3287)' is displayed with an 'Open' status and an 'Options' button.

The 'Details' section contains several input fields:

- To Start Date:** 13-07-2015 10:00 AM
- To End Date:** 17-07-2015 10:00 AM
- Assigned User:** Sangeet Cherry
- Started Date:** Started Date
- Ended Date:** Ended Date
- People:** A dropdown menu.

Below the details is a 'Comments' section with a text area containing the placeholder text 'Comments go here' and a 'Save Process' button at the bottom right.

Task Reassignment

- Reassign Tasks to other Users, or Teams

APP# 2013 100104 000 00 BLDG Building Permit **Closed**

> Folder Details

> Process Details

Options

Reassign

Create Sub Task

Jump Menu

General Attachment Document Fees Deficiency Comments

Attempts +Attempt Checklist Process Info

542 Test (4021) **Open**

Details

To Start Date To End Date Assigned User Started Date Ended Date People

21-09-2016 08:21 PM To End Date Sangeet Cherry Started Date Ended Date

Comments

Comments go here

Save Process

Sub Tasks

- Create Sub-Tasks whenever needed
- The tasks get updated on AMANDA's Folder Process tab

The screenshot displays the AMANDA software interface for a task titled "APP# 2013 100104 000 00 BLDG Building Permit" with a status of "Closed". The interface includes a navigation menu with "Folder Details" and "Process Details". A sub-task menu is open, showing options for "Reassign" and "Create Sub Task", with "Create Sub Task" highlighted. The task details section shows "542 Test (4021)" with a status of "Open". The details section includes fields for "To Start Date" (21-09-2016 08:21 PM), "To End Date" (To End Date), "Assigned User" (Sangeet Cherry), "Started Date" (Started Date), "Ended Date" (Ended Date), and "People". A "Comments" section is also visible with a text area and a "Save Process" button.

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Thank you! Questions?