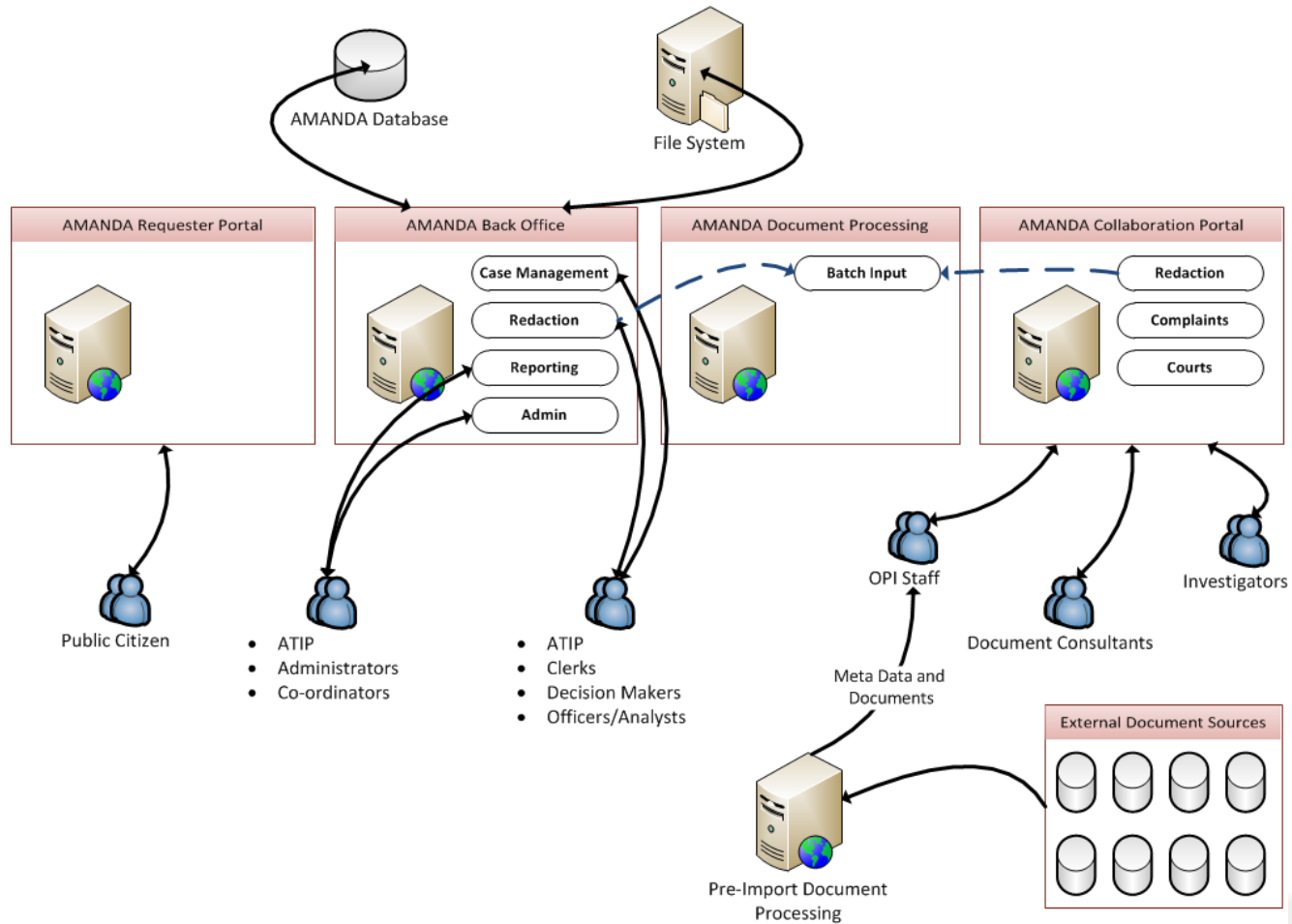


# 2016CTAC

## Introduction to AMANDA FOI Solutions

# AMANDA FOI Solutions



# FOI Case Management

Built on AMANDA 7 Back Office architecture

Tracking all FOI/ATIP request stages, from intake to response.

New FOI screens for Extensions, Folders, Exemptions, Releases, Keywords, FOI Corrections, FOI Complaints, and FOI Courts.

Large library of codes for letter/email correspondence

The screenshot displays the AMANDA 7 web application interface for FOI Case Management. The top navigation bar includes the system name 'AMANDA 7', a search bar, and a breadcrumb trail: 'FOI Case Management > A-2016-00668 > FOI Complaint'. A secondary navigation bar lists various case management actions: Folder, Process, Email, Keywords (3), Fee, Comment, Complaints (1), Attachment, Corrections (2), Correspondence, Courts (0), Document, Exemptions (1), Extensions (2), File, Info, People, Process Select, Releases (1), Transaction, Cost, and Work Order. The main content area shows a summary for case 'A-2016-00668' with a 'New' status and a cost of '\$1.00'. Below this is a table with columns: Requester, Due Date, Days Allowed, Days Taken, Days On Hold, and Extension Granted. The data row shows: Requestalot, John; 05/9/2016; 35; 43; 0; 4. A 'Request Details' section follows, displaying a grid of key-value pairs: Request Type (Access to Information), Request Number (A-2016-00668), Category (Sensitive), Officer Assigned (Clerk, Beth), Date Closed, FolderRSN (680), Summary (vb\_request), Date On Request (01/7/2016), Requester (Requestalot, John), Decision Maker (User, First), Date Initially Received (02/7/2016), Source (Consultant), Parent Request, Date Complete Received (01/8/2016), Requester File Number, Jacket Number, Due Date (05/9/2016), Preferred Method of Access, Request Transferred In, Translation Requested, Last Process (ACKN ATI Accept 02/8/2016), and Full Text (vb\_request).

# FOI Redaction

For reviewing/severing documents asked by the requester

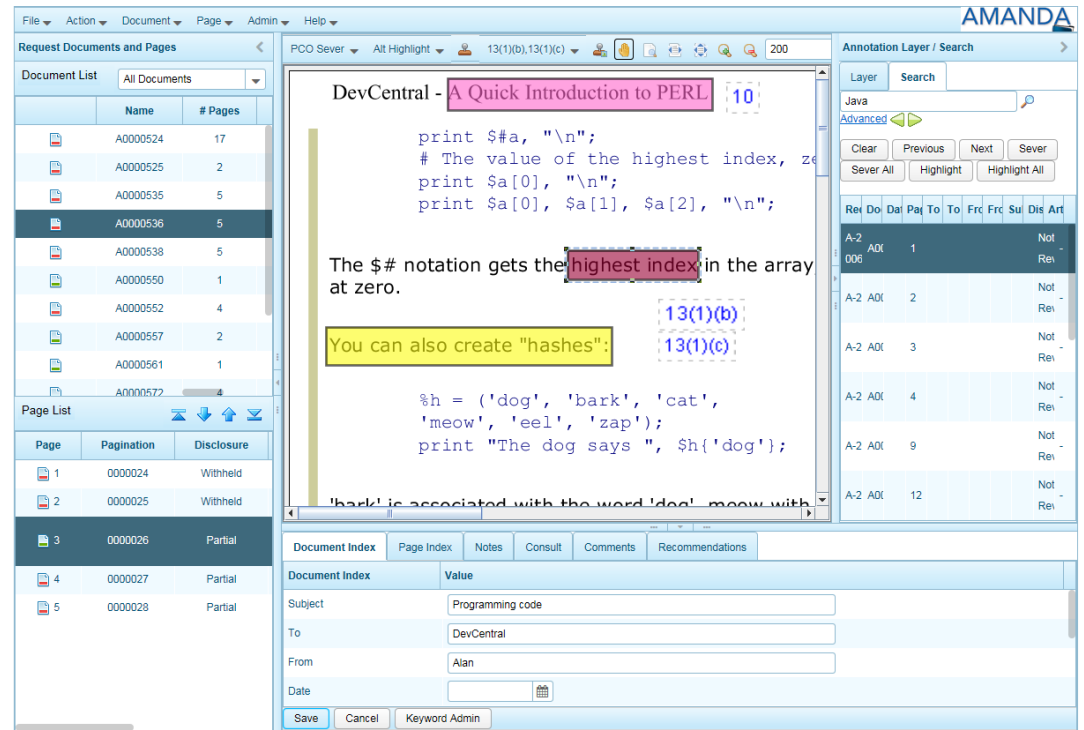
Import, normalize documents

Indexing, Searching, Organizing

Configurable disclosures and annotations

Exporting and Packaging

Integrated Administrative features



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Thank you! Questions?